

## Work Experience Agreement to Trust requirements

### Placement requirements:

1. The Trust places considerable importance on the need for attention to health and safety at work. You have the responsibility to acquaint yourself with the safety rules of the workplace, to follow these rules and make use of facilities and equipment provided for your safety. It is essential that all accidents, however minor, are reported.
2. The Trust will also expect you to observe other rules and regulations governing the workplace which are drawn to your attention. Please note that there is a no smoking policy covering the whole working environment and that there are security arrangements applicable to most locations.
3. The Trust fully supports equal opportunities in employment and opposes all forms of unlawful or unfair discrimination on the grounds of ethnic origin, gender, disability, age, religion or sexuality.
4. The trust requires that all patient information must be kept strictly confidential.
5. The trust will require a local checklist to be completed on the first day of placement
6. The trust requires that whilst on placement students & work experience applicants must be supervised at all times